

Meeting Minutes

Dunbar Elementary School

Date: December 10, 2020

Time: 4:02-4:49pm

Location: Virtual via Zoom

- I. Call to order: 4:02 PM
- II. Roll Call

Role	Name <i>(or Vacant)</i>	Present or Absent
Principal	Ernest Sessoms, Jr.	Present
Parent/Guardian	Shronda Hall	Absent
Parent/Guardian	Billie Perdue	Absent
Parent/Guardian	Keondra Sheppard	Absent
Instructional Staff	Schajuan Jones	Present
Instructional Staff	Angela Montrel	Present
Instructional Staff	Carol Simms	Present
Community Member	Jacquetta Watkins	Present
Community Member	Howard Grant	Present
Swing Seat	Toiyen Dowell	Present
Student <i>(High Schools)</i>		

Quorum Established: Yes

III. Action Items

- a. **Approval of Agenda:** Motion made by Carol Simms; Seconded by Angela Montrel
 Members Approving: 5
 Members Opposing: 0
 Members Abstaining: 0
Motion: Pass

b. **Approval of Previous Minutes:** *List amendments to the minutes:*

Motion made by Carol Simms; Seconded by Angela Montrel

Members Approving: 5

Members Opposing: 0

Members Abstaining: 0

Motion: Pass

IV. Discussion Items

a. **Go Team Attendance Status and Strategies**

- i. No parent members of the Go Team have attended the meetings. Attempts have been made by Principal Sessoms as well as the Ms. Walker to connect with the parents.
- ii. We want to make sure that we have parent input on the Go Team.
- iii. One suggestion was to have the homeroom teachers contact the parent.
- iv. Ms. Jones will make one final contact with the parent in her homeroom.
- v. The Go Team office can send out an email to all the parents to remind them of their duties if we would like.
- vi. If a member misses 3 or more meetings, they can be removed. The team can take a vote to remove them. Mr. Sessoms can then open the seats back up to other parents (per Diane Jacobi at the Go Team Office).

V. Information Items

a. **January Re-Opening Plan**

- i. Dunbar Townhall-Tuesday at 3pm
- ii. District is working on a site-based Covid testing plan
- iii. Students and staff will have time to re-quarantine after the winter break.
- iv. The are safe protocols already in place like temperature screenings.
- v. Parent declaration is live and will close on December 21st with 3 instructional models to choose from (virtual, face to face, and AVA).
- vi. Staff members have the opportunity to apply for telework if applicable.
- vii. Wednesdays will be asynchronous until the end of the school year. Students will work on independent practice and staff will have professional learning.
- viii. January 19th-First reporting day for teachers and staff; teachers will teach virtually from school site
- ix. January 25th-Pre K through 2nd grade students return to face to face instruction
- x. February 1st-3rd through 5th grade students return to face to face instruction
- xi. School day is from 8:00am-2:30pm (virtual and face to face)

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- xii. If the school has more than 60% of the student population returning face to face, the school based leadership has to develop a plan to modify the instructional model (possibly a hybrid model).
- xiii. According to APS Graphs, 38% of the students have completed the survey. Of those, 66 students will return face to face (Kdg-10, 1st grade-8, 2nd grade-15, 3rd grade-13, 4th grade-10, 5th grade-5).
- xiv. Anyone who does not complete the survey defaults to virtual.
- xv. Flyers and robocalls have been sent out to encourage parents to complete the intent survey.

VI. Announcements

- a. **Public Comment (if applicable)**
- b. **Angel Tree, Wednesday, December 16, 2020, 11am-2pm**
- c. **Toys for Tots and Food Pantry, Thursday, December 17, 2020, 2pm-3pm**

VII. Adjournment

Motion made by Carol Simms; Seconded by Schajuan Jones

Members Approving: 5

Members Opposing: 0

Members Abstaining: 0

Motion: Pass

ADJOURNED AT 4:49 pm

Minutes Taken By: Toiyen Dowell

Position: Secretary

Date Approved: January 21, 2021